

Materiál předkládaný Akademickému senátu FIS

Dodatek č. I

K podmínkám přijímacího řízení na navazující magisterské studium FIS na akademický rok 2020/2021 ve studijních programech vyučovaných v anglickém jazyce

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Návrh usnesení AS FIS

Akademický senát FIS schvaluje dodatek k podmínkám přijímacího řízení na navazující magisterské studium FIS na akademický rok 2020/2021 ve studijních programech vyučovaných v anglickém jazyce.

1. Text of the amendment

Due to the emergency measures in many countries, the sentence “Students may ask the Dean of the Faculty for an exception to this rule” is added to the section “The assessment of aptitude for study”.

2. Full text of the admission procedure with the indicated changes

Master’s study programmes taught in English for academic year 2020/2021

| Study Programme | Standard Length of Study | Anticipated Number of Admitted Students | Mode of Study |
|--------------------------------|--------------------------|---|---------------|
| Economic Data Analysis | 2 years | 20 | face-to-face |
| Information Systems Management | 2 years | 30 | face-to-face |

Condition of acceptance

A condition for admission to study is to complete education in at least a bachelor’s degree programme and successfully passing of an admission exam.

Form and framework content of the admission exam

An essay in English given distantly and processed electronically on a given topic related to chosen study programme. The length of the essay is 2.000 to 2.400 words.

The assessment of aptitude for study

Aptitude for study in both study programmes is assessed from a structured curriculum vitae, a statement of current study results of tertiary education (transcript of records). In addition, proof of English knowledge at level B2 or higher (ELTS 5.5 or higher, TOEFL iBT 87 or higher, FCE, CAE, CPE – this is not required by native speakers or students who have passed the bachelor’s degree full in English), motivation letter for Information Systems Management programme, recommendation letter for Economic Data Analysis study programme. Students may ask the Dean of the Faculty for an exception to this rule.

Verification method of condition of acceptance

Proper completion of bachelor’s degree programme at least, which is verified prior to the admission exam. Applicants should prove it by submitting an official notarized copy of the university diploma and final transcript of records and, if necessary, its officially certified translation into Czech or English. Applicants can submit the request for the recognition of education abroad for the purpose of the admission procedure at VSE Prague.

Decision on admission

Admission will be determined by the order of the applicants who have met the admission conditions declared by the Dean for the total point count.

In the event that the applicants who have been admitted do not use their right to enrol into studies (Section 51 of Act No. 111/1998 Coll.), applicants who show interest in the additional admission by filling an appeal against the non-acceptance decision can be admitted to these vacancies. In this case, the criteria will be the order of total points earned, fulfilment of the conditions of admission and the appeal against the non-acceptance decision.

Application for study

Application for study is submitted in electronic form. The assigned username and password must be carefully stored for further communication with the faculty.

Once the application has been filled in, the applicant will receive (to provided e-mail address) instructions about the account number and variable symbol needed for the payment of the fee (50 EUR) for the admission procedure. The fee can be paid directly in the e-application system via credit card as well.

An application is considered as filed when it is filled in properly and the application fee in the required amount is paid and properly received at the university's respective account.

Application deadline

- Application deadline I – **February 28th 2020**
- Application deadline II - **April 30th 2020**
- Application deadline III – **June 30th 2020**

Exam date

- Application deadline I – **March 13th-15th 2020**
- Application deadline II - **May 8th-10th 2020**
- Application deadline III - **July 3rd-5th 2020**

Enrolment of Admitted Applications into the Study

- **September 2020**